

**TECHNICAL ADVISORY COMMITTEE  
MINUTES OF THE MEETING  
OCTOBER 9, 2009  
REVISED**

**1. CALL TO ORDER & ROLL CALL**

The October 9, 2009 Technical Advisory Committee meeting was called to order at 10:03 a.m. by Vice Chairman Rick Daniels, City of Desert Hot Springs, in the CVAG Conference Room #119, Palm Desert.

**MEMBERS/ALTERNATES PRESENT**

Andy Hall  
Steve Brown  
Rick Daniels  
Greg Johnson  
Glenn Southard  
Tom Genovese  
John Wohlmuth  
David Ready  
Cathy Mitton  
Gary Christmas  
Tom Davis

**AGENCY**

City of Cathedral City  
City of Coachella  
City of Desert Hot Springs  
City of Indian Wells  
City of Indio  
City of La Quinta  
City of Palm Desert  
City of Palm Springs  
City of Rancho Mirage  
County of Riverside  
Agua Caliente Band of Cahuilla Indians

**MEMBERS NOT PRESENT**

David Lane  
Paul Slama

**AGENCY**

City of Blythe  
Cabazon Band of Mission Indians

**OTHERS PRESENT**

Paul Gonzales  
Dennis Green  
Patty Romo  
Dave Willmon

**AGENCY**

Gonzales Environmental  
Green Communications  
Riverside County TLMA  
League of CA Cities

**STAFF PRESENT**

Tom Kirk  
Allyn Waggle  
Gary Leong  
Aurora Wilson  
Katie Barrows  
Jim Sullivan  
Mike Shoberg  
Amanda Keil  
Joanna Stueckle

**2. FINALIZATION OF AGENDA**

None.

3. **PUBLIC COMMENTS**

None.

4. **TECHNICAL ADVISORY COMMITTEE MEMBER AND EXECUTIVE DIRECTOR COMMENTS**

Tom Kirk reported on the opening of bids for the Ramon Road/Interstate 10 project, indicating the bids were all lower than anticipated.

Patty Romo stated that the bids for the Palm Drive project was expected to be lower than anticipated as well.

Members discussed what the lower bids might mean to other projects.

5. **CORRESPONDENCE**

None.

6. **ADMINISTRATIVE ISSUES**

6A Updates to Records Retention Policy – Tom Kirk

**IT WAS MOVED BY JOHN WOHLMUTH AND SECONDED BY CAHY MITTON TO RECOMMEND THE EXECUTIVE COMMITTEE APPROVE THE CVAG POLICY NO. 09-02 TO INCLUDE THE ADDITION OF AUDIO RECORDING RETENTION AND OATH OF OFFICE RETENTION. THE MOTION CARRIED.**

7. **HOMELESSNESS ISSUES**

7A Approval of Funding Agreement with Desert Health Care District – Amanda Keil

**IT WAS MOVED BY GREG JOHNSON AND SECONDED BY GARY CHRISTMAS TO RECOMMEND THAT THE EXECUTIVE COMMITTEE APPROVE THE AGREEMENT WITH DESERT HEALTH CARE DISTRICT FOR FUNDING ROY'S DESERT RESOURCE CENTER'S NURSE'S STATION. THE MOTION CARRIED.**

7B Approval of a Contract with Jewish Family Service of San Diego for Operations of Roy's Desert Resource Center – Amanda Keil

**IT WAS MOVED BY RICK DANIELS AND SECONDED BY GREG JOHNSON TO RECOMMEND THAT THE EXECUTIVE COMMITTEE APPROVE THE CONTRACT WITH JEWISH FAMILY SERVICE OF SAN DIEGO FOR THE OPERATIONS OF ROY'S DESERT RESOURCE CENTER SUBJECT TO GENERAL COUNSEL'S ABILITY TO MAKE MINOR CHANGES AND THAT THERE BE CLARIFICATION IN THE AGREEMENT INVOLVING CAPITAL REPAIRS. THE MOTION CARRIED.**

**8. TRANSPORTATION ISSUES**

- 8A Presentation on Construction Coordination and Public Outreach Campaign for the Interstate 10 Interchange Projects – Allyn Waggle

A presentation was given by Dennis Green, Green Communications, regarding the coordination and public outreach for the Interstate 10 projects.

- 8B Consider Sole Source Agreement, in the amount of \$13,000, to Carl Schiermeyer, Schiermeyer Consulting Services, to complete the 2009 Update of the Coachella Valley Passenger Rail Study – Allyn Waggle

**IT WAS MOVED BY RICK DANIELS AND SECONDED BY GLENN SOUTHARD TO RECOMMEND THE EXECUTIVE COMMITTEE APPROVE AWARD OF A SOLE SOURCE AGREEMENT WITH CARL SCHIERMEYER TO COMPLETE THE 2009 UPDATE OF THE COACHELLA VALLEY PASSENGER RAIL STUDY IN THE AMOUNT OF \$13,000. THE MOTION CARRIED.**

- 8C Contract with KOA Corporation for TPPS, RACE and TUMF Nexus Studies – Mike Shoberg

**IT WAS MOVED BY RICK DANIELS AND SECONDED BY GLENN SOUTHARD TO FORWARD TO THE EXECUTIVE COMMITTEE A RECOMMENDATION OF APPROVAL OF THE CONTRACT TO KOA CORPORATION FOR THE TPPS, RACE AND TUMF NEXUS STUDIES. THE MOTION CARRIED.**

- 8D Contract with Newport Traffic Studies for 2010 and 2011 Winter Traffic Count Program – Mike Shoberg

**IT WAS MOVED BY GLENN SOUTHARD TO FORWARD TO THE EXECUTIVE COMMITTEE A RECOMMENDATION OF APPROVAL OF THE CONTRACT TO NEWPORT TRAFFIC STUDIES FOR THE 2010 AND 2011 WINTER TRAFFIC COUNT PROGRAM. THE MOTION CARRIED.**

- 8E Consider Standard Format of Pre-Payment Agreement for Jurisdictions' Local Share Responsibility for Interstate 10 Interchange Projects – Allyn Waggle

**IT WAS MOVED BY RICK DANIELS AND SECONDED BY GREG JOHNSON TO RECOMMEND THE EXECUTIVE COMMITTEE APPROVE THE STANDARD FORMAT OF PRE-PAYMENT AGREEMENT FOR JURISDICTIONS' LOCAL SHARE RESPONSIBILITY FOR INTERSTATE 10 PROJECTS. THE MOTION CARRIED.**

- 8F Consider Agreement with Cathedral City to Provide Funds to Supplement Federal Grant Funds for the Cathedral Canyon Bridge Project - Allyn Waggle

**IT WAS MOVED BY TOM DAVIS AND SECONDED BY JOHN WOHLMUTH TO RECOMMEND THE EXECUTIVE COMMITTEE APPROVE AN AGREEMENT WITH THE CITY OF CATHEDRAL CITY TO PROVIDE 75% OF THE LOCAL SHARE OF COSTS FOR A HIGHWAY BRIDGE PROGRAM GRANT FOR THE CATHEDRAL CANYON**

**BRIDGE PROJECT, IN THE AMOUNT OF \$1,895,820, AS THE CVAG REGIONAL SHARE OF THE PROJECT COSTS. THE MOTION CARRIED.**

**9. CONSENT CALENDAR**

**APPROVAL**

9A Approval of the September 11, 2009 Technical Advisory Committee Minutes

**IT WAS MOVED BY RICK DANIELS AND SECONDED BY GLENN SOUTHARD TO APPROVE THE SEPTEMBER 11, 2009 TECHNICAL ADVISORY COMMITTEE MINUTES. THE MOTION CARRIED.**

**RECEIVE AND FILE**

9B TUMF Collections Report Fiscal Year 2009/10 – July 31, 2009

9C TUMF Collections Report Fiscal Year 2008/09 – Year End

9D Status of Five I-10 Interchange Projects

**IT WAS MOVED BY RICK DANIELS AND SECONDED BY GLENN SOUTHARD TO RECEIVE AND FILE ITEMS 9A THROUGH 9D. THE MOTION CARRIED.**

**INFORMATION**

9E Change of Regularly Scheduled Meeting of the Transportation Technical Advisory Sub-Committee (TTAS) to the Forth Monday of the Month, Beginning at 12:00 Noon, Beginning October 26, 2009

9F Update on Water Efficient Landscape Ordinance

9G Executive Committee and Technical Advisory Committee Roster

These items were placed in the agenda for member information.

**10. INQUIRY ON ONGOING PROJECTS**

Staff was asked if there were a solid start date on the Ramon Road Interchange. Staff indicated it would occur at the first of next year.

**11. LEGISLATIVE UPDATE**

David Willmon gave members a report on SB 65 and SB 67.

**12. ANNOUNCEMENTS**

The next meeting of the **Technical Advisory Committee** is scheduled for **10:00 a.m.** on **Friday, November 13, 2009** at the CVAG Offices, 73-710 Fred Waring Drive, Suite 119, Palm Desert.

The next meeting of the **Executive Committee** is scheduled for **6:00 p.m.** on **Monday, October 26, 2009** at the CVAG Offices, 73-710 Fred Waring Drive, Suite 119 Palm Desert.

13. **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:55 a.m.

Respectfully submitted,

Joanna Stueckle  
Executive Assistant