

ITEM 6B

**Coachella Valley Association of Governments
General Assembly
June 24, 2019**



Staff Report

Subject: Update to CVAG's Policies and Procedures

Contact: Erica Felci, Governmental Projects Manager (efelci@cvag.org)
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Recommendation: Approve the revisions to CVAG's Policies and Procedures to reflect the current membership and the elimination of the Technical Advisory Committee.

Background: The "Policies and Procedures: Conduct of CVAG Meetings" is one of CVAG's guiding documents. The document was adopted in 1998, and was subsequently amended three times, with the most recent amendment approved on June 27, 2005. Changes to the document require ratification by the General Assembly. CVAG staff is recommending some revisions to Section III to reflect decisions approved by the Executive Committee.

At the April 30, 2018 meeting, the Executive Committee approved the Third Amendment and Restatement of the CVAG Joint Powers Agreement (JPA). The JPA became effective in the current fiscal year. Most notably, the JPA established the membership of two tribes – the Agua Caliente Band of Cahuilla Indians and the Cabazon Band of Mission Indians. Both tribes have participated in CVAG for years, and a revision in state legislation clarified that tribal nations could become formal members of joint powers authorities. The proposed revision to the Policies and Procedures will identify their membership and make the document consistent with the JPA.

The other revisions have to do with the transition of the Technical Advisory Committee (TAC) to an informal working group. This change was requested by the TAC, which comprised of city managers, tribal administrators and the County's Chief Executive Officer or their designees. It was also noted that eliminating the TAC would mean those members are no longer "non-voting members" of the Executive Committee and instead be involved in meetings as staff report. On Dec 3, 2018 meeting, the Executive Committee concurred with the change and directed the Executive Director to take the necessary steps to transition the TAC to an informal working group. The changes to the Policies and Procedures will eliminate the mentions of TAC and remove reference to them as non-voting members.

The changes to Section III are provided in red-lined changes below:

Voting members of the Executive Committee shall be the five members of the Riverside County Board of Supervisors, or the member's designated alternate; **the Chair of member tribal nations, or his/her designated alternate**; and the Mayor of each of the member cities, or his/her designated alternate, who shall be an elected Councilmember. Non-voting members of the Executive Committee shall include the following: The immediate past chairman of CVAG shall be entitled to serve on the Executive Committee without vote for

a one year term provided he/she remains an elected official of one of CVAG's member agencies. The CVAG representative to the Southern California Association of Governments' Regional Council shall be entitled to serve on CVAG's Executive Committee without vote during the time he/she fills that position. ~~The City Manager of each member city and the County Administrative Officer are non-voting members of the Executive Committee.~~

~~For the purpose of making recommendations to the Executive Committee on all matters referred thereby, a Technical Advisory Committee (TAC) is hereby established. The voting members of TAC shall consist of the following representatives: (a) the City Manager of each of the city member jurisdictions; (b) the County Executive Officer of Riverside County; and (c) the tribal administrator designated for each Indian Tribe contributing funds to CVAG pursuant to a Memorandum of Understanding. If a voting member is unavailable for any TAC meeting, he/she may designate, in writing, an alternate representative. Pursuant to such written designation, the alternate may assume all rights and duties of the absent member.~~

Fiscal analysis: There is no fiscal impact with the revisions of the Policies and Procedures. Representatives of the Agua Caliente and the Cabazon tribes have been, and will continue to, receive per diems for attending meetings. No per diems were provided to the Technical Advisory Committee members.